Missouri Housing Development Commission

FY2022
Missouri Housing Innovation Program
Application Training

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Housekeeping

o This is a pre-recorded webinar, so there will be no question and answer portion.

o If you have question please call or email using the contact information at the end of the presentation.

Agenda

I. General Information

II. Program Overview

III. Application Guidance

IV. Applicant Requirements

V. Grant Administration

VI. Application Submission

VII. Timeline

VIII. Questions

Program Overview

Program Overview

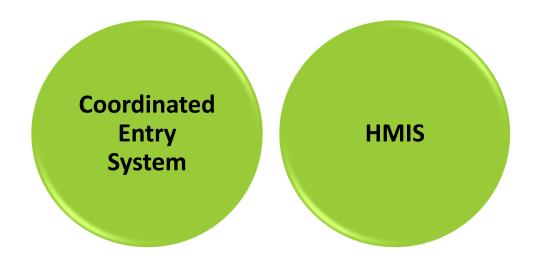Missouri Housing Innovation Program

Missouri Housing Innovation Program
Established in 2018
Increase equal access to housing opportunities, promote success in permanent housing for the hardest to house individuals & families and provide HMIS support for Missouri Continua
Consolidation of three previous MHDC grant programs

Program Overview
MoHIP Grant Types

Coordinated Entry System

HMIS

Program Overview
MoHIP Grant Types

Coordinated Entry System (CES)

o Purpose

  o To assist in the operation of a Continuum of Care's CES

o Eligible Recipients

  o CoC recognized CES "access points"

o Eligible uses

  o Staff salary/benefits

  o Equipment (hardware & software)

  o Supplies

  o Mileage for staff travel associated with CES activities

Program Overview
MoHIP Components

HMIS
- Eligible Recipients
  - CoC designated HMIS Lead Agencies
- Purpose
- Eligible Uses
  - Staff salary/benefits
  - Travel expenses
  - Report & Programming fees

Program Overview

Notice of Funding Availability (NoFA)

o FY2022 amount available: $810,000

o Application deadline: **October 29, 2021, 5:00 p.m. CDT**

o Applications are to be submitted through the MHDC Online Grant Interface:
https://www.grantinterface.com/Home/Logon?urlkey=mhdc

o Instructions on how to log on are located on the MHDC website

o Application period will close and be unavailable for submission after the deadline

Program Overview
Notice of Funding Availability (NoFA)

Allocation Areas
Balance of State CoC
Joplin CoC
Kansas City CoC
Springfield CoC
St. Charles CoC
St. Joseph CoC
St. Louis Region: St. Louis City and County CoCs

Program Overview
Funding Caps

Grant Component	Maximum Request Per Applicant
Coordinated Entry	$100,000
HMIS	$100,000
Total Combined Request:	**$200,000**

Application Guidance

Application Guidance
Application Materials

Located on MHDC's website- MoHIP Homepage:

http://www.mhdc.com/ci/mohip/index.htm

- o Notice of Funding Availability
- o Application Guidance

Located on MHDC's website- CI Homepage:

http://mhdc.com/ci/index.htm

- o Link to the MHDC Online Grant Interface
- o MHDC Online Grant Interface Log On Instructions

Application located on the MHDC Online Grant Interface:

- o https://www.grantinterface.com/Home/Logon?urlkey=mhdc

Application Guidance

Basic Agency Information

o Agency Information
- o Provide the full legal name for the agency.
- o Provide the complete address.

o Agency Contacts
- o List contact information for a grant contact.
- o List the agency's Executive Director information.

Application Guidance
Proposal Information

o Applicant Type

  o If you are the CoC designated HMIS lead, you will select HMIS Lead Agency

  o If you are a Coordinated Entry access point, you will select Coordinated Entry Point.

  o If you are applying for both Coordinated Entry and HMIS funding, you will select Coordinated Entry Point and HMIS Lead

o Requests by Grant Type

  o Enter total amounts being requested by grant type

  o If not requesting funds in a grant type, please enter '0'

Application Guidance
Proposal Information

o Coordinated Entry

- Explain how your organization participates with your CoC's Coordinated Entry System

o Need and Data Explanation

o Demonstrate the need for MoHIP funding using data

o Explain the need for MoHIP funding with quantifiable data

o This can be done by presenting local, state, national or internal data regarding homeless populations and/or the effectiveness of the use of MoHIP funding in the context of ending homelessness.

Application Guidance
Attachments

o Board of Directors

   o A complete list of organization's current board or governing members

o Sources and Uses

   o MoHIP budget- revenue uses and sources of that funding

o Letters of Support

   o Two letters that demonstrate the support of the MoHIP program

Application Guidance
Attachments

o Certificate of Good Standing

   o Current within 60 days of application due date

o 501 (c)(3) Verification

o Audit/Financials

   o Only include the independent auditor's report, not the entire audit

Application Guidance
Grant Components

o **Budget and Detail**
- o Should match the amounts reflected in the Proposal Information section

o **Narrative**
- o Fully address each item specified in the question in a clear and concise manor

Applicant Requirements

Applicant Requirements
Continuum of Care Participation

Applicants assessed for involvement in CoC
- Support from CoC; considered a member in good standing
- Representation at full meetings
- Point-In-Time Count
- Participation within CES

Grantees required to attend at least 75% of CoC meetings

Applicant Requirements
Coordinated Entry System Participation

- Consistent, uniform assessment and referral process for diversion, prevention, shelter, RRH, PSH, and/or other housing-related services
  - Processes/documents are same for all homeless service providers in the community
  - Reduces duplication of services
  - Clients referred to programs for which they are eligible
  - Maximizes efficiency and effectiveness

Grant Administration

Grant Administration

Requirements of MoHIP Grantees
- Quarterly Back-Up Submission
- 25 percent Back-Up deadline
- 75 percent Back-Up deadline

- Recordkeeping Requirements
  - Financial Documentation
- Monitoring
- Close Out

Grant Administration

Financial Processes

- Funding Period: January 1, 2022 - December 31, 2022
- 25% of the total grant award amount will be advanced at the start of the grant year
- Any advance of funds must be backed up before additional funds will be disbursed to a grantee

Application Submission

Application Submission

MoHIP Application
- Located at: https://www.grantinterface.com/Home/Logon?urlkey=mhdc

Deadline: **Friday, October 29, 2021, 5:00 p.m. CDT**

Timeline

Timeline

Event	Date
Application Deadline	October 29, 2021, 5:00 p.m.
Staff Recommendations	November 2021
Award Notifications	November - December 2021
Funded Training	December 2021
Funding Period Begins	January 1, 2022
Funding Period Ends	December 31, 2022
Grant Close Out Deadline	January 31, 2023

Contact Information

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