



Missouri Housing
Development Commission

FY2023 Missouri Housing Innovation Program Application Training

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State Program Administrator

MHDC.com

Agenda

- I. General Information
- II. Program Overview
- III. Application Guidance
- IV. Applicant Requirements
- V. Grant Administration
- VI. Application Submission
- VII. Timeline





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Program Overview

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Program Overview

Missouri Housing Innovation Program

Missouri Housing Innovation Program

Established in 2018

Increase equal access to housing opportunities, promote success in permanent housing for the hardest to house individuals & families and provide HMIS support for Missouri Continua

Consolidation of three previous MHDC grant programs

MoHIP Grant Types

**Coordinated
Entry System**

HMIS

MoHIP Components - CES

Coordinated Entry System (CES)

- Purpose
 - To assist in the operation of a Continuum of Care's CES
- Eligible Recipients
 - CoC recognized CES "access points"
- Eligible uses
 - Staff salary/benefits
 - Equipment (hardware & software)
 - Supplies
 - Mileage for staff travel associated with CES activities

MoHIP Components - HMIS

HMIS

- Eligible Recipients
 - CoC designated HMIS Lead Agencies
- Purpose
- Eligible Uses
 - Staff salary/benefits
 - Travel expenses
 - Report & Programming fees

Notice of Funding Availability (NOFA)

- FY2023 amount available: \$810,000
- Application deadline: **September 16, 2022, 5:00 p.m. CDT**
- Applications are to be submitted through the MHDC Online Grant Interface: <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>
- Instructions on how to log on are located on the MHDC website
 - <https://mhdc.com/programs/community-programs/missouri-housing-innovation-program-mohip/>
- Application period will close and be unavailable for submission after the deadline

Notice of Funding Availability (NOFA)

Allocation Areas

Balance of State CoC

Joplin CoC

Kansas City CoC

Springfield CoC

St. Charles CoC

St. Joseph CoC

St. Louis Region: St. Louis City and County CoCs

Funding Cap

Grant Component	Maximum Request Per Applicant
Coordinated Entry	\$100,000
HMIS	\$100,000
Total Combined Request:	\$200,000



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Application Guidance

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Application Materials

Located on MHDC's website:

<https://mhdc.com/about-us/nofa-approvals/mohip-program/>

- Notice of Funding Availability
- Application Guidance

Located on MHDC's website- MoHIP Homepage:

<https://mhdc.com/programs/community-programs/missouri-housing-innovation-program-mohip/>

- Link to the MHDC Online Grant Interface
- MHDC Online Grant Interface Log On Instructions

Application located on the MHDC Online Grant Interface:

- <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

Basic Agency Information

- Agency Information
 - Provide the full legal name for the agency.
 - Provide the complete address.
- Agency Contacts
 - List contact information for a grant contact.
 - List the agency's Executive Director information

Proposal Information

- Applicant Type

- If you are the CoC designated HMIS lead, you will select HMIS Lead Agency
- If you are a Coordinated Entry access point, you will select Coordinated Entry Point.
- If you are applying for both Coordinated Entry and HMIS funding, you will select Coordinated Entry Point and HMIS Lead

- Requests by Grant Type

- Enter total amounts being requested by grant type
- If not requesting funds in a grant type, please enter '0'

Proposal Information

- Coordinated Entry
 - Explain how your organization participates with your CoC's Coordinated Entry System
- Need and Data Explanation
 - Demonstrate the need for MoHIP funding using data
 - Explain the need for MoHIP funding with quantifiable data
 - This can be done by presenting local, state, national or internal data regarding homeless populations and/or the effectiveness of the use of MoHIP funding in the context of ending homelessness.

Attachments

- Board of Directors
 - A complete list of organization's current board or governing members
- Sources and Uses
 - MoHIP budget- revenue uses and sources of that funding
- Letters of Support
 - Two letters that demonstrate the support of the MoHIP program

Attachments Continued

- Certificate of Good Standing
 - Current within 60 days of application due date
- 501 (c)(3) Verification
- Audit/Financials
 - Only include the independent auditor's report, not the entire audit

Grant Components

- Budget and Detail

- Should match the amounts reflected in the Proposal Information section

- Narrative

- Fully address each item specified in the question in a clear and concise manor



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Applicant Requirements

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Continuum of Care Participation

- Applicants assessed for involvement in CoC
 - Support from CoC; considered a member in good standing
 - Representation at full meetings
 - Point-In-Time Count
 - Participation within CES
- Grantees required to attend at least 75% of CoC meetings

Coordinated Entry System Participation

- Consistent, uniform assessment and referral process for diversion, prevention, shelter, RRH, PSH, and/or other housing-related services
 - Processes/documents are same for all homeless service providers in the community
 - Reduces duplication of services
 - Clients referred to programs for which they are eligible
 - Maximizes efficiency and effectiveness



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Grant Administration

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Grant Administration

- Requirements of MoHIP Grantees
 - Quarterly Back-Up Submission
 - 25 percent Back-Up deadline
 - 75 percent Back-Up deadline

 - Recordkeeping Requirements
 - Financial Documentation
 - Monitoring
 - Close Out

Grant Administration

■ Financial Processes

- Funding Period: January 1, 2023 - December 31, 2023
- 25% of the total grant award amount will be advanced at the start of the grant year
- Any advance of funds must be backed up before additional funds will be disbursed to a grantee



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Application Submission

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Application Submission

- MoHIP Application

- Located at:

- <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

- Deadline: **Friday, September 16, 2022, 5:00 p.m. CDT**



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Timeline

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Timeline

Event	Date
Application Deadline	September 16, 2022, 5:00 p.m.
Staff Recommendations	October 2022
Award Notifications	October 2022
Funded Training	October 2022
Funding Period Begins	January 1, 2023
Funding Period Ends	December 31, 2023
Grant Close Out Deadline	January 31, 2024

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