



DEVELOPMENT CHARACTERISTICS WORKSHEET

Development Name:
 ("Development")

Development Number:

Developer Name:
 ("Developer")

Date Completed:

Owner Name:
 ("Owner")

Stage:

Architect Name:
 ("Architect")

New Construction - All New Construction Developments Are Required To Make A Sustainable Housing Election

Choose the applicable green building program:

LEED Program: Enterprise Green Communities

NGBS National Green Building Standard ICC 700-2012

Will the development be certified in the selected program? Yes No

What certification level will the development attain?

Rehabilitation - Optional Sustainable Housing Election

Choose the applicable green building program:

LEED Program: Enterprise Green Communities

NGBS National Green Building Program

Will the development be certified in the selected program? Yes No

What certification level will the development attain?

Accessibility

Does the design incorporate Universal Design features? Yes No

See MHDC's Design/Construction Compliance Guidelines Exhibit D for a list of required features to qualify for Universal Design.

Identify handicapped accessible units:

	Total Units	Accessible Units		Total Units	Accessible Units
Studio	<input type="text"/>	<input type="text"/>	3-Bedroom	<input type="text"/>	<input type="text"/>
1-Bedroom	<input type="text"/>	<input type="text"/>	4-Bedroom	<input type="text"/>	<input type="text"/>
2-Bedroom	<input type="text"/>	<input type="text"/>	Other	<input type="text"/>	<input type="text"/>

Building Description

Type of Foundation:

Structural System:

Floor System (1st Fl):

List any assemblies or components manufactured off-site and delivered for on-site assembly and installation:

Exterior Finishes:

<input type="checkbox"/> Brick	<input type="text"/> % of building	<input type="checkbox"/> Brick Veneer	<input type="text"/> % of building
<input type="checkbox"/> Stucco	<input type="text"/> % of building	<input type="checkbox"/> Adhered Veneer	<input type="text"/> % of building
<input type="checkbox"/> Hardboard	<input type="text"/> % of building	<input type="checkbox"/> Cement Board	<input type="text"/> % of building
<input type="checkbox"/> Vinyl Siding	<input type="text"/> % of building		

Windows:

<input type="checkbox"/> Single- or Double-Hung	<input type="checkbox"/> Preserved historic windows or finishes
<input type="checkbox"/> Sliding	<input type="checkbox"/> Casement

Energy Information

Heating System:

Explain "Other":

Cooling System:

Explain "Other":

Domestic Hot Water:

Programmable Thermostat: Yes No

Community Building and Common Space Information

Select all that apply

Community Building If checked, is it attached to residential units? Yes No

Meeting Room Computer Workstations

Office Space Swimming Pool

Full Kitchen* Kitchenette (list amenities):

Other recreational/community amenities:

*To qualify as full kitchen, it must include sink with sprayer, built-in microwave, self-cleaning oven, garbage disposal, dishwasher, refrigerator, cabinets and storage.

Parking Information

Number of units with single attached (enclosed) garage
 Number of units with double attached (enclosed) garage
 Number of covered parking spaces Carports Parking garage
 Number of on-site parking spaces Total resident spaces (net of staff, guests, other uses):
 Number of legal off-site parking spaces Total resident spaces (net of staff, guests, other uses):

Amenities

Laundry Facilities

Common on-site laundry
 In-unit laundry: Washer-dryer hook-ups
 Washer and dryer Type:
 Shelf
 Floor covering:

Entries

Porch Patio Balcony
 Emergency signal light fixture Door bell
 Interior entry landing at door Storm door

Security

Unit alarms Intercom Secured exterior building access

Storm Shelter

Safe room Community shelter

Storage

Basement Standard Outside

Attic Access

Hallway Bedroom:

Mechanical Closet

Water heater Furnace and A/C Shelving

Hallway

Attic Fan Blinds Floor covering:

Living Room

Ceiling fan/lights Ceiling fan Floor covering:
 Phone connection Hardwired internet TV/cable connection
 Blinds

Dining Room

(or eating area)

Ceiling fan/lights Ceiling fan Floor covering:
 Blinds

Kitchen

Required:
 Refrigerator Range/oven Range exhaust/hood

 Optional:
 Dishwasher Microwave Combination microwave/range hood
 Garbage disposal Pantry closet Light over kitchen sink
 Blinds Entry storm door Floor covering:

Bathroom 1

Required:

- Exhaust fan Towel bar/ring Toilet paper holder

Optional:

- Medicine cabinet Shower rod Soap/toothbrush holder
- Blinds Emergency call button Floor covering:

Bathroom 2

Required:

- Exhaust fan Towel bar/ring Toilet paper holder

Optional:

- Medicine cabinet Shower rod Soap/toothbrush holder
- Blinds Emergency call button Floor covering:

Half-bath

Required:

- Exhaust fan Towel bar/ring Toilet paper holder

Optional:

- Medicine cabinet Soap/toothbrush holder
- Blinds Emergency call button Floor covering:

Bedroom 1

- Ceiling fan Ceiling lights (light switch operated)
- Phone connection Hardwired internet TV/cable connection
- Blinds Emergency call button Floor covering:

Bedroom 2

- Ceiling fan Ceiling lights (light switch operated)
- Phone connection Hardwired internet TV/cable connection
- Blinds Emergency call button Floor covering:

Bedroom 3

- Ceiling fan Ceiling lights (light switch operated)
- Phone connection Hardwired internet TV/cable connection
- Blinds Emergency call button Floor covering:

Bedroom 4

- Ceiling fan Ceiling lights (light switch operated)
- Phone connection Hardwired internet TV/cable connection
- Blinds Emergency call button Floor covering:

Additional Amenities Not Described Above:

CERTIFICATION

The undersigned hereby agree that the development characteristics described herein are an accurate reflection of the characteristics and amenities committed by the Developer and Owner and agreed upon by the Architect for the design and operation of the Development. The features represented shall be reviewed and relied upon by MHDC staff and third-party representatives during the application, design, construction, and operation phases of the Development. No changes to the committed and approved development characteristics may be made at any time without prior written approval from MHDC.

Failure to maintain the design and amenities as committed may result in the termination of the conditional reservation agreement or the firm commitment, or it may delay approval of construction funds disbursement, final credit allocation, or future rent increases until the discrepancy is cured to MHDC's satisfaction.

_____	_____	_____	_____
Developer	Authorized Signature	Name/Title	Date

_____	_____	_____	_____
Owner	Authorized Signature	Name/Title	Date

_____	_____	_____	_____
Architect	Authorized Signature	Name/Title	Date

For MHDC Use Only			
Reviewed by:			
_____	_____	_____	_____
Reviewer Name	Authorized Signature	Company	Date