

Missouri Housing Trust Fund – Disaster Relief (MHTF-DR) Application Training

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Agenda

- I. Program Overview
- II. Application Guidance
- III. Applicant Requirements
- IV. Application Submission



Program Overview



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Program Overview

Missouri Housing Trust Fund – Disaster Relief

- MHTF-DR was established in 2025
- Must be utilized to provide disaster related housing services to eligible Missouri households who:
 - Have disaster related needs not fully covered by insurance and not met by another assistance program and;
 - Are at or below 75 percent of Area Median Income (AMI) and;
 - Primary, occupied residence must be in a county indicated in the State Disaster Request

MHTF-DR Program Components

Housing Services

Case
Management
Funds

Home Repair

Administration



Program Overview – NOFA

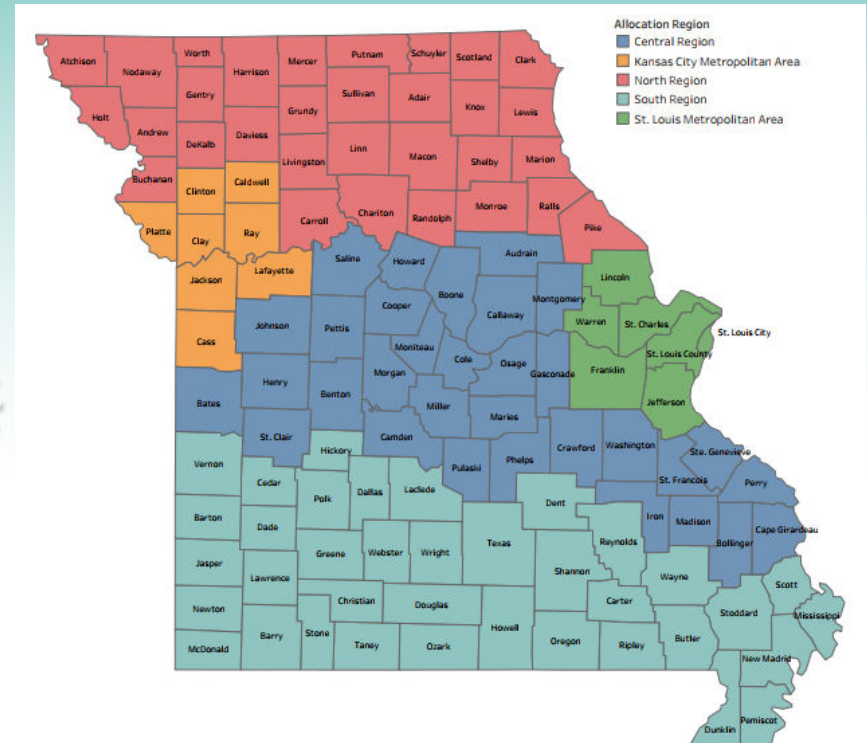
- Application will be accepted on a rolling basis, pending funding availability until
December 31, 2025
- Applications will be submitted via the MHDC Online Grant Interface
 - <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>



Program Overview – Service Areas

Eligible Service Areas

Region	Counties
St. Louis Metro	Franklin, Jefferson, St. Louis City, St. Louis County
South Region	Bulter, Carter, Douglas, Dunklin, Howell, Mississippi, New Madrid, Oregon, Ozark, Pemiscot, Reynolds, Ripley, Scott, Shannon, Stoddard, Texas, Vernon, Wayne, Webster, Wright
Central Region	Bollinger, Camden, Cape Girardeau, Cooper, Iron, Madison, Maries, Perry, Phelps
North Region	Not Currently Eligible
KC Region	Not Currently Eligible



Cap on Funds Requested

- Applicants can request up to \$1,000,000 per application per region

Application Guidance



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Application Materials

Located on MHDC's website:

<https://mhdc.com/programs/community-programs/missouri-housing-trust-fund-disaster-relief-mhtf-dr/>

- Notice of Funding Availability
- Application Guidance
- MHDC Online Grant Interface Log On Instructions
- Link to the MHDC Online Grant Interface

Application located on the MHDC Online Grant Interface:

- <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>



Basic Agency Information

- Agency Information
 - Provide the full legal name for the agency
 - Provide UEI/EIN
 - Provide the complete address
- Agency Contacts
 - List contact information for a grant contact
 - List the agency's Executive Director information
- MHTF Funding
 - Select whether or not your agency is currently receiving MHTF funding from MHDC
- Entity Type
 - Select the best option that applies to your agency



Public- Facing Contact and Referral Information

This section collects the organization's public facing information.

- Information may be used for publishing resources, data/reporting needs as required by stakeholders, etc.
- Information collected
 - Agency Location(s)
 - The first address should be the primary location that housing services are offered there is additional space for other offices.
 - If no other offices exist please put N/A in the box
 - Program Information
 - This asks about referrals, the intake process, and population served
 - Please be sure to give concise and complete answers

Proposal Information

- MHTF-DR Region
 - Select the MHTF-DR Region your organization is applying for
 - Complete separate applications for each region
- Funding Request:
 - Enter total amounts being request by component:
 - Disaster Relief Housing Services
 - Disaster Relief Home Repair
 - Case Management Funds (10% of request)
 - Administration (3% of request)
 - If not requesting funds for a component, enter “0”

Proposal Information

- Need and Data Explanation

- Agencies should demonstrate the need for MHTF-DR funding using quantifiable data
- This can be done by presenting local, state, national or internal data regarding client need as it relates to the disaster

- Disaster Response Experience

- This is a two-part question
- Select if your agency has experience with disaster relief or not
- In the box explain your experience or plan to implement a program



Attachments

The Attachment section is only required for agencies who are not currently funded by MHTF

- Board of Directors

- A complete list of organization's current board or governing members

- Sources and Uses

- MHTF-DR budget- revenue uses and sources of that funding



Attachments Continued

- Certificate of Good Standing
 - Current within 60 days of application due date
- 501 (c)(3) Verification
- Audit/Financials
 - **Only include the independent auditor's report, not the entire audit**
- Program Guidelines
 - Program Guidelines will be required from all applicants
 - Not the organization's internal policies and procedures
 - Detailed out in Application Guidance Appendix A



Grant Components

- Budget and Detail

- Should match the amounts reflected in the Proposal Information section

- Clients Served

- Should reflect as accurately as possible your anticipated number of households served or homes to be repaired depending on the component

- Narrative

- Fully address each item specified in the question in a clear and concise manner



Applicant Requirements



Applicant Requirements

- Applicants must be a nonprofit or for-profit corporation or partnership entity formed pursuant to applicable Missouri law
- Applicant must be an entity in good standing with the state of Missouri and provide housing or housing services and commit to the delivery of immediate disaster relief assistance
- Applicants must serve one or more counties included in a 2025 federal disaster declaration request filed by the Governor of the State of Missouri

**Missouri Housing Trust Fund-Disaster Relief monies will not be
awarded to individuals.**



Application Submission



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Application Submission

- MHTF-DR Application

- Located at: <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

- Deadline: December 31st, 2025 (pending funding availability)



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