TPA (Loan GP Transfer)

DEVELOPMENT NAME OWNER								MHDC #						
					-									
	RENT GP				Owner	Contac	t Name	and Ph	one Nu	nber:				
PROP	OSED GP													
SEND TRANSFER DOCUM		MENTS TO:	Submit Items (as individual documents/PDFs) to TPA@mhdc.com, or on a recordable CD: Legal Department/Attn: TPAs 920 Main Suite 1400											
Docur	nents received by MHI	DC:	Kansas City, Missouri 64105				Mtg	Tax	Asset		RP/			
		C Form #TPA01) submitt	ed with fee		Legal	Arch	Credit	Credit	Mgmt	Envir	UW			
	Pro forma date dow 2 encumbrances or ti		tional Title report from title company which	does not reflect any additional										
	3 Assumption Agree	•												
	Ownership Docum	ents												
	A Ownership E	intity												
			nership Agreement or Operating Agreement	with Exhibits										
	For lin	nited partnership, Amenda	nent to Certificate of Limited Partnership											
	Certific	cate of Good Standing (da	ted within 30 days of transfer) (Dated)										
	B Incoming Ge	neral Partner/Manager or	Member											
	Article	s of Organization or Artic	les of Incorporation											
		ing Agreement or By-law												
	_	cate of Organization or Ce												
	Certific	cate of Good Standing (da	ted within 30 days of transfer) (Dated)										
	C applicable		er of the general partner or member entity that	t is not an individual, if										
	_	s of Organization or Artic												
		ing Agreement or By-law												
		cate of Organization or Ce												
			ted within 30 days of transfer) (Dated needs of the project, if any.)										
	An attorney's opinio		ot cause dissolution of the partnership under	state law. Submit hard copy										
	6 Resume of incomin													
		t of incoming general part	ner. 3 years audited financials of key principa	als. If incoming GP is individual,										
	8 Credit Check Author	orization Form												
			Must be notarized - electronic submission ac	ccepted.)										
			ation) (Must be notarized - electronic submis	-										
	11 Exhibit L (Property	-	, (,										
	12 FIN 105 (Experien													
	13 FIN 116 (Credit Su													
			w owner and management agent, if applicabl	le.										
			an for correction submitted											
	16 If management ager													
	a Exhibit A-2													
_	b Affirmative Fair Ho	ousing Marketing Plan (M	ust be signed - electronic submission accepte	ed.)										
	c Exhibit J-1 Manage	ement Authorized Represe	ntative Designation (Must be notarized - elec	ctronic submission accepted.)										
	If the managemen	t company is new to MI	IDC, see certified management agent pro	cess at www.mhdc.com										
	d New management of Post transfer docu	company certified, if appli	eable.											
		ent to the partnership agree ion Agreement in form sub	ement/operating agreement with exhibits											
	19 Executed Date dow	n endorsement from title o	company (if Informational Title Report not su	imcient)										
For in	ternal use only:													
- 01 111		Legal				Date								
		Mortgage Credit			-	Date								
		Asset Management			•	Date								
		Permitted Transferee is 2013.	in good standing with MHDC, HUD and	other HFAs (AM). For 2	013 dea	ls going	forwar	d. Mar	k NA if	deal is p	rior to			