## TPA - Tax Credit Only

EVELOPMENT NAME			MHDC #						
OWNER CURRENT GP			Owner Contact Name and Phone Number:						
ROPOSED OWNER/GP			_						
END TRANSFER DOCUM		ual documents/PDFs) to TPA@mhdc.com, or on a recordable CD: Legal Department/Attn: TPAs 920 Main Suite 1400 Kansas City, Missouri 64105							
	n.c				16	T.			nn/
ocuments received by MH			Legal	Arch	Mtg Credit	Tax Credit	Asset Mgmt	Envir	RP/ UW
1 Application (MHDC Form #TPA01) submitted with fee			- 1 - 1						
1a Contract for Sale.	Include any amendments. In	clude any assignments.							
1b Proposed deed in r	ecordable format with legal	description.							
2 Assumption Agree	ement (in recordable form)								
3 Ownership Docum	nents								
A Ownership I	Entity								
Propo	sed Partnership Agreement	or Operating Agreement with Exhibits	$\perp$						<u> </u>
		or Certificate of Organization. in MO as domestic or foreign entity.	Ш						
Misso	ouri Certificate of Good Star	ding (dated within 30 days of transfer) (Dated)							
B Incoming G	eneral Partner/Manager or M	fember							
Article	es of Organization or Article	es of Incorporation							
	ting Agreement or By-laws		$\vdash$						
	icate of Organization or Cer be registered to do business	tificate of Incorporation. in MO as domestic or foreign entity.							
	=	ding (dated within 30 days of transfer) (Dated							
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C Organization	nal Documents for every tier	of the general partner or member entity that is not a natural person, if applicable							
Articl	es of Organization or Articl	es of Incorporation							
Opera	ting Agreement or By-laws								
Certif	icate of Organization or Cer	tificate of Incorporation							
Certif	icate of Good Standing (dat	ed within 30 days of transfer) (Dated)							
4 Resume of incomir	ng owner, general partner/m	anager/member							
4a Resume of incomir	ng management agent								
5 Exhibit G (Change	e of Ownership/Interests) (N	fust be notarized - electronic submission accepted.)							
6 Exhibit J (Authori:	zed Representative Designa	tion) (Must be notarized - electronic submission accepted.)							
7 Exhibit L (Propert	y Information Sheet)								
8 FIN 105 (Experien	nce Summary)								
10 Exhibit A-2 (Must	10 Exhibit A-2 (Must be notarized - electronic submission accepted.)								
11 Affirmative Fair H	lousing Marketing Plan (Mu	st be signed - electronic submission accepted.)							
12 If applicable none	compliance corrected, or plan	n for correction submitted							
	ent is changing, submit:	To corrector submitted							
		tative Designation (Must be notarized - electronic submission accepted.)							
If the management company is new to MHDC, see certified management agent process at www.mhdc.com									
	company certified, if applica								
13 Evidence of HUD 2530 Clearance for new owner and management agent, if applicable.									
	Post transfer documentation:								
	14 Executed partnership agreement/operating agreement with exhibits								
	tion Agreement in form sub								
16 Recorded Warrant	y Deed in form submitted								
or internal use only:	Legal			Date					
Mortgage Credit				Date					
	Asset Management		_	Date					