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Strength, Dignity, Quality of Life
MISSOURI HOUSING
DEVELOPMENT COMMISSION

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Important Notice
Model Forms for VAWA Available on hud.gov

Please be advised that HUD has created Microsoft Word files for the four model forms included in the Violence Against Women Act (VAWA) final rule that was published in the Federal Register on November 16, 2016.

These forms are now available on HUDCLIPS and the Missouri Housing Development Commission's website. The forms are as follows:

- VAWA Appendix A: Notice of Occupancy Rights Under the Violence Against Women Act, Form HUD-5380;
- VAWA Appendix B: Model Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, Form HUD-5381;
- VAWA Appendix C: Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking and Alternate Documentation, Form HUD-5382 and
- VAWA Appendix D: Emergency Transfer Request for Certain Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, Form HUD-5383.

Please note:

- MHDC compliance officers will verify compliance with these requirements during inspections.
- These forms are to be used effective immediately.
- These forms are model forms and owners/agents can customize them for their company and properties, as long as they contain the same information and language.
- During the 12-month period following the effective date of the VAWA regulation, owners/agents must give each household the notice of occupancy rights (HUD-5380) and the certification form (HUD 5382) either during the annual recertification or lease renewal process.
- If there will be no recertification or lease renewal for a household during the first year after the rule takes effect, the forms must be given through other means.
- The 12-month period is December 16, 2016 through December 15, 2017.

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- **Beginning on December 16, 2016, owners/agents must provide the Notification of Occupancy Rights (HUD 5380) and Certification form (HUD 5382) with any notice of eviction or termination of assistance.**
- **Beginning on December 16, 2016, owners/agents must provide the Notification of Occupancy Rights (HUD 5380) and Certification (HUD 5382) forms to applicants when assistance is being denied or at the time the new household moves into the property.** The forms do not have to be provided to every applicant on a property's waiting list.
- **Owners/agents are required to develop and implement an Emergency Transfer Plan (HUD 5381) by June 14, 2017, and should use the Departmental Emergency Transfer Plan form as a guide.**
- Owners/agents may require residents seeking an emergency transfer to provide a written Emergency Transfer Request (HUD 5383). To facilitate this, owners/agents can provide the Departmental Request form to their residents.
- The Office of Multifamily Housing will be updating the current VAWA certification form, HUD-91066. In the meantime, owners/agents should use the HUD form.
- Multifamily Housing will be updating the Lease Addendum form, HUD-91067 in the coming months. In the meantime, owners/agents may continue to use this form.

HUD will have further written guidance available this year and will plan to include a sample lease addendum that can be used prior to the update of HUD-91067.

For your reference, please see the attached RHIIP announcement sent on November 18, 2016, about the Violence Against Women Reauthorization Act of 2013 (VAWA) Final Rule.

http://www.pmcs-icap.com/wp-content/uploads/2012/11/RHIIPListservPosting371.pdf