



FY2025 Missouri Housing Innovation Program Application Training

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[MHDC.com](https://www.mhdc.com)

Agenda

- I. General Information
- II. Program Overview
- III. Application Guidance
- IV. Applicant Requirements
- V. Grant Administration
- VI. Application Submission
- VII. Timeline



EQUAL HOUSING
OPPORTUNITY

Missouri Housing
Development Commission

MHDC



Program Overview



Program Overview

Missouri Housing Innovation Program

Missouri Housing Innovation Program

Established in 2018

Increase equal access to housing opportunities, promote success in permanent housing for the hardest to house individuals & families and provide HMIS support for Missouri Continua

Consolidation of three previous MHDC grant programs



MoHIP Grant Types

Coordinated
Entry System

HMIS



MoHIP Components - CES

Coordinated Entry System (CES)

- Purpose
 - To assist in the operation of a Continuum of Care's CES
- Eligible Recipients
 - CoC recognized CES "access points"
- Eligible uses
 - Staff salary/benefits
 - Equipment (hardware & software)
 - Supplies
 - Mileage for staff travel associated with CES activities
 - Software Licenses



MoHIP Components - HMIS

HMIS

- Eligible Recipients
 - CoC designated HMIS Lead Agencies
- Purpose
- Eligible Uses
 - Staff salary/benefits
 - HMIS Software Costs
 - Hosting & Technical Services



Notice of Funding Availability (NOFA)

- FY2025 amount available: \$810,000
- Application deadline: **October 4, 2024, 5:00 p.m. CDT**
- Applications are to be submitted through the MHDC Online Grant Interface: <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>
- Instructions on how to log on are located on the MHDC website
 - <https://mhdc.com/programs/community-programs/missouri-housing-innovation-program-mohip/>
- Application period will close and be unavailable for submission after the deadline



Notice of Funding Availability (NOFA)

Allocation Areas
Balance of State CoC
Joplin CoC
Kansas City CoC
Springfield CoC
St. Charles CoC
St. Joseph CoC
St. Louis City CoC
St. Louis County CoC



Funding Cap

Grant Component	Maximum Request Per Applicant
Coordinated Entry	\$75,000
HMIS	\$75,000
Total Combined Request:	\$150,000



Application Guidance



Application Materials

Located on MHDC's website:

<https://mhdc.com/about-us/nofa-approvals/mohip-program/>

- Notice of Funding Availability
- Application Guidance

Located on MHDC's website- MoHIP Homepage:

<https://mhdc.com/programs/community-programs/missouri-housing-innovation-program-mohip/>

- Link to the MHDC Online Grant Interface
- MHDC Online Grant Interface Log On Instructions

Application located on the MHDC Online Grant Interface:

- <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>



Basic Agency Information

- Agency Information
 - Provide the full legal name for the agency
 - Provide the complete address
- Agency Contacts
 - List contact information for a grant contact
 - List the agency's Executive Director information



Proposal Information

○ Applicant Type

- If you are the CoC designated HMIS lead, you will select HMIS Lead Agency
- If you are a Coordinated Entry access point, you will select Coordinated Entry Point
- If you are applying for both Coordinated Entry and HMIS funding, you will select Coordinated Entry Point and HMIS Lead

○ Requests by Grant Type

- Enter total amounts being requested by grant type
- If not requesting funds in a grant type, please enter '0'



Proposal Information

- Coordinated Entry
 - Explain how your organization participates with your CoC's Coordinated Entry System
- Need and Data Explanation
 - Demonstrate the need for MoHIP funding using data
 - Explain the need for MoHIP funding with quantifiable data
 - This can be done by presenting local, state, national or internal data regarding homeless populations and/or the effectiveness of the use of MoHIP funding in the context of ending homelessness
- Grant Use
 - Explain specifically how you anticipate using the funding of this grant, based on the allowable uses outlined in the application guidance and desk guide?



Attachments

- Board of Directors

- A complete list of organization's current board or governing members

- Sources and Uses

- MoHIP budget- revenue uses and sources of that funding

- Letters of Support

- Two letters that demonstrate the support of the MoHIP program



Attachments Continued

- Certificate of Good Standing
 - Current within 60 days of application due date
- 501 (c)(3) Verification
- Audit/Financials
 - Only include the independent auditor's report, not the entire audit



Grant Components

- Budget and Detail

- Should match the amounts reflected in the Proposal Information section

- Narrative

- Fully address each item specified in the question in a clear and concise manor



Applicant Requirements



Continuum of Care Participation

- Applicants assessed for involvement in CoC
 - Support from CoC; considered a member in good standing
 - Representation at full meetings
 - Point-In-Time Count
 - Participation within CES
- Grantees required to attend at least 75% of CoC meetings



Coordinated Entry System Participation

- Consistent, uniform assessment and referral process for diversion, prevention, shelter, RRH, PSH, and/or other housing-related services
 - Processes/documents are same for all homeless service providers in the community
 - Reduces duplication of services
 - Clients referred to programs for which they are eligible
 - Maximizes efficiency and effectiveness



Grant Administration



Grant Administration

- Requirements of MoHIP Grantees
 - Quarterly Back-Up Submission
 - 25 percent Back-Up deadline
 - 75 percent Back-Up deadline

 - Recordkeeping Requirements
 - Financial Documentation
 - Monitoring
 - Close Out



Grant Administration

■ Financial Processes

- Funding Period: January 1, 2025 - December 31, 2025
- 25% of the total grant award amount will be advanced at the start of the grant year
- Any advance of funds must be backed up before additional funds will be disbursed to a grantee



Application Submission



Application Submission

- MoHIP Application

- Located at:

- <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

- Deadline: **Friday, October 4, 2024, 5:00 p.m. CDT**





Missouri Housing
Development Commission

Timeline



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Timeline

Event	Date
Application Deadline	October 4, 2024, 5:00 p.m.
Staff Recommendations	November 2024
Award Notifications	November 2024
Funded Training	November 2024
Funding Period Begins	January 1, 2025
Funding Period Ends	December 31, 2025
Grant Close Out Deadline	January 31, 2026

*Timeline subject to change





Missouri Housing
Development Commission



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