Set-aside Preference and Service Enriched Priority

- Definitions
- Common cure items
- Examples
Special Needs Priority
- person who has a physical, mental, or emotional impairment
- person who is experiencing, or being treated for, or has a diagnosis or a history of mental illness
- person who has a developmental disability

Vulnerable Populations Priority
- person who is homeless as defined by HUD (including survivors of domestic violence and human or sex trafficking)
- youth transitioning out of foster care

Service-Enriched Housing Priority
- senior households
- individuals with children
- formerly homeless individuals and families
- individuals diagnosed with a mental illness
- individuals with physical impairment and/or developmental disability

Set-aside Preference
Those qualifying for the Independence Enabling Housing Units priority

For more information and detailed descriptions of each priority, please refer to the MHDC Developer’s Guide.
Set-aside Preference

• Common cure items:
  – Draft Referral and Services Agreement
    • Submit with other checklist items
    • Include signatures of all parties
    • Duration
    • Number of set-aside units
Set-aside Preference

• **Common cure items:**
  – Rental assistance commitment letters
    • Program type
    • Number of units
    • Duration
    • Signature
Set-aside Preference

• Common cure items:
  – Marketing Plan
    • Complete the Set-aside form in the checklist
    • Lead Referral Agency (LRA) community outreach
Service Enriched Priority

- Common cure items:
  - Letters of Intent (LOI)
  - Actual commitment of services, not letters of support
  - Services to be provided
  - Duration of commitment
  - Signature
Service Enriched Priority

• Common cure items:
  – Services
    • Tailor to identified population
    • Transportation
    • Accessibility to off-site services
Items to Review Before Submission

• Blanks and incompletions in the application and/or “see attached” “if funded”
• Family site without services for children/youth
• Services listed on the application without a Letter of Intent
• Service provider capacity
  – Change in leadership, history of providing services, community connections
• Services, including case management a condition of housing
• Satellite services