MBE/WBE INITIATIVE

On August 25, 2011, the MHDC Board of Commissioners approved the 2012 Qualified Allocation Plan (QAP) which included a MBE/WBE Initiative encouraging the involvement and participation of businesses certified as Minority-Owned Business Enterprises (MBE) and Women-Owned Enterprises (WBE), collectively referred to herein as MBE/WBE.
MBE/WBE must be certified under a business certification program operated by a municipality, the State of MO, or other certifying agency as deemed appropriate by MHDC in consultation with the State of MO, Office of Equal Opportunity (OEO).
MBE/WBE CERTIFICATION

Certifying agencies:

OEO
City of Kansas City
St. Louis Airport Authority
MCRR
The MBE/WBE Initiative only applies to developments with six or more units. All applicants are required to demonstrate efforts put forth to meet the minimum MBE/WBE standards which are:

- 10% MBE for hard and soft costs, and
- 5% WBE for hard and soft costs
MBE/WBE GROUPS

• MBE/WBE Developer
• Developer Group that includes a MBE/WBE
• Developer Mentor/Protégé Relationship
• MBE/WBE participation significantly Exceeding the 10% and 5% minimum
MBE/WBE UTILIZATION PLAN

Applicants must submit a Utilization Plan.

The Plan must provide comprehensive details of the role and functions to be performed by the MBE/WBE as outlined in the QAP. A Utilization Plan Outline is available to follow.

The review process is based on the Plan Outline.
MBE/WBE Utilization Plan Outline

Please use this outline as a guide when preparing your MBE/WBE Utilization Plan.

• Development name and location:

• Developer name:

• General contractor name:

• Classification: MBE/WBE Developer Group Mentor/Protégé Exceeding
Part 1:

- Begin your summary with your participation commitment percentages of both hard and soft costs
- Summarize your plan and commitment to the MBE/WBE initiative
- Indicate any previous history of securing MBE/WBE participation

Part 2:

Soft Costs:

- Itemize the soft cost work and estimated cost and percentage which will be contracted out to MBE/WBEs
- Provide names of entities, and designate whether an MBE or WBE
- Describe in detail methods of outreach
- Include certification documents
Hard Costs:

- Itemize the hard cost work and estimated cost and percentage which will be contracted out to MBE/WBEs
- Provide names of entities if known and designate whether an MBE or WBE
- Describe in detail methods of outreach

Part 3:

- Provide any additional information or documentation you feel will be helpful in the evaluation of your plan
- Include previous history of work performed with MHDC

Part 4:

- Attach MBE/WBE certifications for prospective contractors

Please be sure to sign and date your Utilization Plan.
MBE/WBE Utilization Plan Outline

Please use this outline as a guide when preparing your MBE/WBE Utilization Plan.

Development name and location: __________________________
Developer name: __________________________
General contractor name: __________________________
Group: MBE/WBE  Developer Group  Mentor/Protégé  Exceeding

Part 1:
• Begin your summary with your participation commitment percentages of both hard and soft costs
• Summarize your plan and commitment to the MBE/WBE initiative
• Indicate any previous history of securing MBE/WBE participation

Part 2:
Soft Costs:
• Itemize the soft cost work and estimated cost and percentage which will be contracted out to MBE/WBEs
• Provide names of entities, and designate whether an MBE or WBE
• Describe in detail methods of outreach

Hard Costs:
• Itemize the hard cost work and estimated cost and percentage which will be contracted out to MBE/WBEs
• Provide names of entities if known and designate whether an MBE or WBE
• Describe in detail methods of outreach

Part 3:
• Provide any additional information or documentation you feel will be helpful in the evaluation of your plan
• Include previous history of work performed with MHDC

Part 4:
Attach MBE/WBE certifications for both hard and soft cost prospective contractors

Please be sure to sign and date your Utilization Plan.
Section 3

Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992 (Section 3), contributes to the establishment of stronger, more sustainable communities by ensuring that employment and other economic opportunities generated by Federal financial assistance for housing and community development programs are, to the greatest extent feasible, directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.
Section 3

If a portion of your financing consists of HOME funds, which are made available by HUD, MHDC is obligated to comply with the Section 3 Act and the Section 3 Regulations. MHDC is committed to this purpose.