

# GOOD FAITH EFFORTS OF M/WBE UTILIZATION STATEMENT

Development:

MHDC #:

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This document must be submitted to Missouri Housing Development Commission:

- If the M/WBE entity participation goals for soft and hard costs declared in the utilization plan are not achieved.
- If an M/WBE entity is removed from the job and the general contractor is unable to locate an M/WBE entity as a replacement.
- As a part of the close-out package so it can be used in determining what outreach efforts were successful in attaining the goals.

Please attach all evidence of outreach as part of the submission of this document. Outreach efforts include, but are not limited to the following:

- Held and participated in a pre-bid conference
- Distributed bidding opportunity information to M/WBE entities, contractors' groups, organizations and agencies involved with promoting or providing assistance to MBE/WBE entity utilization
- Attended meetings scheduled by MHDC or other agencies and/or organizations involved with promoting M/WBE entity utilization
- Made efforts to effectively use the services of available community organizations, contractor groups, and other organizations and agencies which provide assistance in recruitment and placement of M/WBE entities
- Selected portions of work proposed to be performed by MBE/WBEs to increase the likelihood of meeting the participation goals, including breaking down contracts into economically feasible subcontracts to facilitate M/WBE entity participation
- Solicited M/WBE entities, contractors' groups, agencies and organizations which provide assistance in recruitment and placement of M/WBE entities, by written notification at least fourteen (14) calendar days prior to bid opening
- Provided plans and specifications in locations where M/WBE entities typically frequent for contracting and bidding information
- Advertised bidding opportunities in general circulation media, trade and professional association publications, small and minority business media and minority and women's business organizations
- Made efforts to assist M/WBE entities in obtaining bonding, insurance or lines of credit required by the general contractor

Efforts made to negotiate with M/WBE entities for specific work shall include evidence of the following:

- Names, addresses, telephone numbers and email addresses of M/WBE entities contacted, the dates of contact and whether the initial solicitations were followed by contacting the M/WBE entity to determine with certainty whether the M/WBE entity was interested. Personal or phone contacts are expected.
- A description of the information provided to the M/WBE entity regarding the plans and specifications and estimated quantities for portions of the work to be performed.
- A statement why additional agreements with M/WBE entities were not reached.
- Documentation of each M/WBE entity contacted but rejected, and the reason for the rejection.

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Documentation that qualified M/WBE entities are not available or are not interested

Websites used to obtain M/WBE entity were:

- State of Missouri/Office of Equal Opportunity
- City of Kansas City
- St. Louis Airport Authority (St. Louis/St. Louis County)
- MO Department of Transportation
- Other – Please list:

Other efforts:

Additional comments:

DEVELOPER/OWNER:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

GENERAL CONTRACTOR:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_